

# Work Experience Contract- Family

Site: *On Campus Work Training*      *Off Campus Work Training*

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Start Date: \_\_\_\_\_ Work Site: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Career Specialist: \_\_\_\_\_

I, \_\_\_\_\_ agree to the following conditions of participation in the on campus/off campus work training program.

1. I agree to work cooperatively with any school staff person or business employee assigned to assist with my supervision.
2. I agree to wear clean and appropriate clothes and have good personal hygiene during training.
3. I agree to use appropriate language on the training site.
4. I agree to follow all safety rules.
5. I agree to keep working on the training site until my training assignments are completed.
6. I agree to do as asked by my supervisor, follow all directions and accept feedback about my performance without getting angry or upset.
7. I agree to maintain a positive attitude while on the training site.
8. I agree to discuss any complaints about my training site with one of my teachers or job coach. I will not make negative remarks about the training to my friends.
9. I agree to have good school attendance.
10. I agree to go to my assigned training site even if other students are going to be involved in a special activity.
11. I agree to always perform to the best of my ability and try as hard as I can to do a good job.

I understand that failure to follow the above guidelines can result in one or more of the following:

- A written reprimand
- A poor grade
- A parent conference
- A suspension from the training site
- Other consequences deemed appropriate by school personnel

I also understand that I may not be paid for my training.

The Parent agrees to do the following:

1. Provide written consent for student to participate in work experience.
2. Provide permission/release to transport and provide emergency treatment.
3. Provide the school with insurance information.
4. Assume responsibility for providing transportation, as necessary.
5. Insure that student practices good personal hygiene and wear proper clothing attire.

Student Signature: \_\_\_\_\_

Parent: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Career Specialist: \_\_\_\_\_